



Underwritten by:  
Unum Life Insurance Company of America  
2211 Congress Street, Portland, ME 04122

Rhodes College  
Policy #113980/Div 001

### Term Life and AD&D Insurance Enrollment Form

Please print legibly and complete this form in its entirety. Blank fields will cause significant delays in processing.

Application Type:

**Initial Enrollment:** To make initial elections; OR

**Annual Enrollment:** To make changes to existing elections and/or information. The elections/information you indicate will replace your prior elections/information on file with Unum. **Note: If you do not wish to make any changes, do not complete this form. Please contact your plan administrator with any questions.**

<b>Employee Social Security Number</b>	<b>Gender</b>	<b>Date of Birth (mm/dd/yyyy)</b>	<b>Hours Worked Per Week</b>
____ - ____ - _____	M <input type="checkbox"/> F <input type="checkbox"/>	____ / ____ / _____	____
<b>Employee First Name</b>	<b>M.I.</b>	<b>Last Name</b>	
_____	____	_____	
<b>Employee Street Address</b>	<b>City</b>	<b>State</b>	<b>Zip Code</b>
_____	_____	____	_____
<b>Original Date of Hire</b>	<b>Annual Salary</b>	<b>Occupation</b>	
____ / ____ / _____	____, _____, _____	_____	
	<input type="checkbox"/> Exempt <input type="checkbox"/> Non-Exempt		

If date below unknown, consult with your Plan Administrator to complete:

**Date entered into an eligible class (ex: part time to full time) or**

**Rehire Date or**

**Date of promotion to an eligible class**

**Spouse First Name (if coverage is selected)**

**Spouse Date of Birth (mm/dd/yyyy)**

____ / ____ / _____	_____	____ / ____ / _____
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**COVERAGE ELECTIONS:** Please indicate below the coverage amounts you would like to select for you and your spouse and/or child, if applicable. Dependent life and/or AD&D coverage amounts cannot exceed 100% of your life and/or AD&D coverage amounts. Any coverage amounts left blank will result in a coverage amount of \$0.

**AMOUNT OF COVERAGE SELECTED FOR:**

**Life** You: \$ \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

**AD&D** You: \$ \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

Your Spouse: \$ \_\_\_\_\_, \_\_\_\_\_

Your Spouse: \$ \_\_\_\_\_, \_\_\_\_\_

Your Child: \$ \_\_\_\_\_, \_\_\_\_\_

Your Child: \$ \_\_\_\_\_, \_\_\_\_\_

**NOTE:** If you have chosen Life coverage over the Guarantee Issue amount of \$150,000 for you or \$25,000 for your spouse, you will also need to complete an Evidence of Insurability form. The amount of Life coverage over your Guarantee Issue amount will be subject to medical underwriting approval and will become effective in accordance with the terms of the policy. If you DO NOT APPLY FOR coverage for you or your dependent(s) during your or their initial enrollment period, you will need to complete an Evidence of Insurability form for all amounts of coverage. This applies to Life coverage only.

**Beneficiary Information:** Please complete the beneficiary information on the reverse side of this form.

**Request for Signature and Certification:** I have read and understand the "Limitations and Exclusions" on the reverse side of this enrollment form. I certify that all statements are true to the best of my knowledge and belief and I understand that a copy of this form will be made available to me at my request. I authorize my employer to make the necessary deductions from my salary or wages to pay the premium when my insurance becomes effective. I understand that my payroll deduction amount will change if my coverage or costs change.

_____ Employee Signature	____ / ____ / ____ Date	_____ Work Phone	_____ Home Phone
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RETAIN A COPY OF THIS FORM FOR YOUR RECORDS AND SEND A COPY TO YOUR EMPLOYER

## Beneficiary Information

NAME (last name, first, middle initial):	RELATION TO YOU:	BENEFIT %:
IF THE BENEFICIARY(IES) NAMED ABOVE ARE NOT LIVING, THEN PAY:		

## Limitations and Exclusions

### DELAYED EFFECTIVE DATE:

**Employee:** Insurance will be delayed for employees not in active employment until the first of the month, coincident with or next, following the date they return to work. Regularly scheduled vacation time is considered active employment.

**Dependents:** Coverage for totally disabled dependents will be delayed until the first of the month, coincident with or next, following the date the individual is no longer disabled. This delay does not apply to newborn children while dependent insurance is in effect. "Totally disabled" means that, as a result of injury, a sickness or a disorder, your dependent is confined in a hospital or similar institution; is unable to perform two or more activities of daily living (ADLs) because of a physical or mental incapacity resulting from an injury or a sickness; is cognitively impaired; or has a life threatening condition.

### EXCLUSION FOR SUICIDE:

#### Where the cause of death is suicide:

1. No benefits will be payable for a loss occurring within 24 months after the individual's initial effective date; and
2. No increased or additional insurance will be payable for a loss occurring within 24 months after the day such increased or additional insurance is effective.

**This Suicide Exclusion does not apply to Washington residents.**

### AD&D BENEFIT EXCLUSIONS

AD&D Benefits would not be paid for losses caused by, contributed to by, or resulting from:

- Disease of the body or diagnostic, medical or surgical treatment or mental disorder as set forth in the latest edition of the Diagnostic and Statistical Manual of Mental Disorders;
- Suicide, self-destruction while sane, or self-inflicted injury;
- War, declared or undeclared, or any act of war;
- Active participation in a riot;
- Attempt to commit or commission of a crime;
- The voluntary use of any prescription or non-prescription drug, poison, fume or any other chemical substance unless used according to the prescription or direction of the individual's doctor. This exclusion does not apply to the individual if the chemical substance is ethanol; or
- Intoxication. ("Intoxicated" means that the individual's blood alcohol level equals or exceeds the legal limit for operating a motor vehicle in the state or jurisdiction where the accident occurred.)
- An occupational injury. However, Unum will cover accidental losses due to occupational injuries for partners and sole proprietors who cannot be covered by a workers' compensation law.
- Commission of a crime for which you or your dependent has been convicted.
- Travel or flight in any vehicle or device for aerial navigation, including boarding or alighting from it while it is being used for test or experimental purposes; you or your dependent is operating, learning to operate, or serving as a member of the crew; it is being operated by, or for, or under the direction of any military authority. (This exclusion does not apply to transport type aircraft operated by the Military Airlift Command of the United States; or similar air transport service of any other country.)
- Travel or flight in any aircraft or device for aerial navigation, including boarding or alighting from it, owned or leased by, or on behalf of your employer.
- Bacterial infection. This exclusion does not apply to you or your dependent when the bacterial infection is due directly to an accidental cut or wound.
- Service on full-time active duty in the Armed Forces of any country or international authority.
- Experimental medical procedures or investigational medical procedures.

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